

ROLE BRIEF

Department:	Theatre
Job Title:	Theatre Practitioner (Bank)
Responsible To:	Theatre Manager
Location:	East Grinstead, West Sussex
Key Duties:	<p>1. Clinical</p> <ul style="list-style-type: none"> • To deliver at all times high quality care by assessment of patient need, implementation of care and evaluation of progress/outcome, in line with national and corporate standards. • To work co-operatively with medical staff and other members of the multidisciplinary team in order to ensure positive outcomes for each patient episode. • To be actively involved in the development of research projects in support of clinical practice, and to support the formulation of evidence-linked multidisciplinary care pathways. • To assist in the formulation of procedures and standards, and to participate in clinical and organisational audits for the maintenance and development of a quality service. • To ensure that advice and information given to patients and/or relatives is appropriate and meets their needs. <p>2. Management</p> <ul style="list-style-type: none"> • To utilise all resources effectively to deliver quality care at all times. • To maintain and develop a harmonious and co-operative relationship within the unit/ department with other disciplines and external agencies. • To maintain sound lines of communication to all staff, patients and visitors. • To take a proactive role within scope of professional practice in an emergency situation where appropriate until further help arrives. • To ensure that accidents and complaints are fully documented and that steps are taken to prevent recurrence, informing appropriate senior management staff. <p>3. Education</p> <ul style="list-style-type: none"> • To undertake all mandatory training • To accept responsibility for determining your own professional needs, and setting goals and objectives through relevant processes to meet these needs, monitoring progress at regular intervals.

	<ul style="list-style-type: none"> To supervise and guide the work of junior colleagues, providing a suitable learning environment. To undertake the role of mentor/buddy where requested and to facilitate the orientation and development of new staff. To participate in “in-house” training sessions and attend meetings and discussions to inform practice, when required. To take every opportunity to maintain and improve knowledge and professional competence. <p>4. Professional</p> <ul style="list-style-type: none"> To function at all times within relevant Professional Codes of Conduct. To act in such a manner as to satisfy public trust and confidence, to uphold and enhance the good standing and reputation of the profession and The Horder Centre.
Health and Safety:	<p>The Health Act 2008</p> <p>Code of Practice for Prevention and Control of Healthcare Associated Infections:</p> <p>You'll carry out your duties in a way that maintains and promotes the principles and practice of infection prevention and control. You'll comply with national standards, policies, guidelines and procedures. If you need a few tips, speak with our Infection Control Specialist.</p> <p>For clinical colleagues with direct patient contact, this will include (but is not limited to):</p> <ul style="list-style-type: none"> compliance with clinical procedures and protocols, including uniform and dress code the use of personal protective equipment safe procedures for using aseptic techniques safe disposal of sharps. <p>Please take due care at work, reporting any accidents, incidents or near misses to your line manager and record them on the Datix system.</p>
Equal Opportunities	<p>Horder HealthCare's Equal Opportunities Policy tells you all about our commitment to ensuring that no patient, colleague or prospective colleague is discriminated against, whether directly or indirectly on the grounds of: gender, sexual orientation, age, marital status, responsibility for dependants, disability, religion, creed, colour, race, nationality, ethnic or national origin, trade union activity, social background, health status, or is disadvantaged by conditions or requirements which cannot be shown as justifiable.</p>
Confidentiality	<p>You'll make sure that no confidential information is disclosed about Horder Healthcare or its associated companies (including information about patients and colleagues) to any unauthorised person.</p>

Safeguarding	You'll be aware of the key issues in safeguarding children and vulnerable adults from significant and serious harm. Reporting safeguarding concerns to appropriate professionals and recording incidents accurately.
People Managers	You have a responsibility to manage your team, ensuring safe staffing levels at all times. You should ensure all new team members are effectively inducted onto your department; making sure that mandatory training is complete and kept up to date. You should effectively manage your team members monitoring performance and absence, using the HR policies and procedures.
Review	Whilst this role brief outlines the main duties of your role identified at the date of issue, you may be required to carry out additional tasks as requested by senior colleagues. Your role may be subject to amendments in the light of the changing needs of the business, and will be reviewed periodically, which we'll discuss with you first.
Role Brief Agreement	<p>I have read this role brief and understand the contents of my day-to-day duties. I also understand that this role brief may change over time with the business needs of Horder Healthcare. I understand that the role brief will therefore be subject to periodic review.</p> <p>Colleague name:</p> <p>Colleague signature</p> <p>Date:</p>