

## ROLE BRIEF

<b>Department:</b>	<b>THEATRE</b>
<b>Job Title:</b>	SENIOR THEATRE PRACTITIONER , ANAESTHETIC
<b>Responsible To:</b>	THEATRE MANAGER
<b>Location:</b>	<b>The Horder Centre</b>
<b>Key Duties:</b>	<ul style="list-style-type: none"> <li>• To actively participate in, supervise and maintain the highest standard of care for patients and staff, providing a seamless service.</li> <li>• Work closely with the Theatre Manager and Clinical Cleads to ensure comprehensive governance and training is maintained</li> <li>• To act as a team leader, providing advice &amp; support to other members of the team and ensuring the efficient, safe and timely progress of patients through the intra-operative stage of their journey.</li> <li>• Optimise theatre resources and the management of stock within a safe environment</li> <li>• Prepare the Anaesthetic area according to the individual needs of the patient and Anaesthetist</li> </ul>
<b>Key Accountabilities:</b>	<ul style="list-style-type: none"> <li>• To actively participate in, supervise and maintain the highest standard of care for patients and staff, providing a seamless service.</li> <li>• Work closely with the Theatre Manager and Clinical Cleads to ensure comprehensive governance and training is maintained</li> <li>• To act as a team leader, providing advice &amp; support to other members of the team and ensuring the efficient, safe and timely progress of patients through the intra-operative stage of their journey.</li> <li>• Optimise theatre resources and the management of stock within a safe environment</li> <li>• To contribute to the general management of the theatre</li> <li>• To provide professional and managerial leadership by accepting delegated responsibilities from the Theatre Manager in their absence.</li> <li>• To continually review the workload in all areas, deploying staff accordingly, and utilising all resources effectively to deliver quality care at all times.</li> <li>• To maintain and develop a harmonious and co-operative relationship within the unit/ department with other disciplines and external agencies.</li> <li>• To maintain sound lines of communication to all staff, patients and visitors.</li> </ul>

	<ul style="list-style-type: none"> <li>• To take a lead role in an emergency situation where appropriate until further help arrives.</li> <li>• To ensure that accidents and complaints are fully documented and that steps are taken to prevent recurrence, informing appropriate senior management staff.</li> <li>• To accept responsibility for determining your own professional needs, and setting goals and objectives through relevant processes to meet these needs, monitoring progress at regular intervals.</li> <li>• To supervise and guide the work of junior colleagues, providing a suitable learning environment.</li> <li>• To provide some clinical teaching to colleagues to assist in their development of practice using research based knowledge.</li> <li>• To undertake the role of mentor/buddy where requested and to facilitate the orientation and development of new staff and students.</li> <li>• To participate in the provision of “in-house” training sessions to promote and disseminate best practice within the Horder Centre.</li> <li>• Ensure you attend all mandatory training sessions. Facilitate 100% compliance for ward staff attendance at mandatory training sessions.</li> <li>• To take every opportunity to maintain and improve knowledge and professional competence, in line with the HCPC or NMC Scope of Professional Practice.</li> <li>• To have and show a working knowledge in the use of research for the development of perioperative practice and protocols.</li> <li>• To be personally accountable for own actions and omissions in line with the HCPC or NMC Professional Code of Conduct.</li> <li>• To act in such a manner as to satisfy public trust and confidence, to uphold and enhance the good standing and reputation of the perioperative professions and The Horder Centre.</li> </ul>
<b>Key Knowledge, Skills and Experience:</b>	<b>Must Haves</b> <ul style="list-style-type: none"> <li>• Operating Department Practitioner/Registered Nurse qualified</li> <li>• Current HCPC/NMC Registration</li> <li>• Anaesthetics experience</li> <li>• Anaesthetics course</li> <li>• Significant experience in anaesthetists role</li> </ul>

<b>Health and Safety:</b>	<p><b>The Health Act 2008</b> Code of Practice for Prevention and Control of Healthcare Associated Infections:</p> <p>You will carry out your duties in a way that maintains and promotes the principles and practice of infection prevention and control. You will comply with national standards, policies, guidelines and procedures. If you need a few tips, speak with our Infection Control Specialist.</p> <p>For clinical colleagues with direct patient contact, this will include (but is not limited to):</p> <ul style="list-style-type: none"> <li>• compliance with clinical procedures and protocols, including uniform and dress code</li> <li>• the use of personal protective equipment</li> <li>• safe procedures for using aseptic techniques</li> <li>• safe disposal of sharps.</li> </ul> <p>Please take due care at work, reporting any accidents, incidents or near misses to your line manager and record them on the Datix system.</p>
<b>Equal Opportunities</b>	<p>Horder Healthcare's Equal Opportunities Policy tells you all about our commitment to ensuring that no patient, colleague or prospective colleague is discriminated against, whether directly or indirectly on the grounds of: gender, sexual orientation, age, marital status, responsibility for dependants, disability, religion, creed, colour, race, nationality, ethnic or national origin, trade union activity, social background, health status, or is disadvantaged by conditions or requirements which cannot be shown as justifiable.</p>
<b>Confidentiality</b>	<p>You will make sure that no confidential information is disclosed about Horder Healthcare or its associated companies (including information about patients and colleagues) to any unauthorised person.</p>
<b>Safeguarding</b>	<p>You will be aware of the key issues in safeguarding children and vulnerable adults from significant and serious harm. Reporting safeguarding concerns to appropriate professionals and recording incidents accurately.</p>
<b>People Managers (if applicable)</b>	<p>You have a responsibility to manage your team, ensuring safe staffing levels at all times. You should ensure all new team members are effectively inducted onto your department; making sure that mandatory training is complete and kept up to date. You should effectively manage your team members monitoring performance and absence, using the HR policies and procedures.</p>
<b>Review</b>	<p>Whilst this role brief outlines the main duties of your role identified at the date of issue, you may be required to carry out additional tasks as requested by senior colleagues.</p> <p>Your role may be subject to amendments in the light of the changing needs of the business, and will be reviewed periodically, which we'll discuss with you first.</p>
<b>Role Brief Agreement</b>	<p>I have read this role brief and understand the contents of my day-to-day duties. I also understand that this role brief may change over time with the business needs of Horder Healthcare. I understand that the role brief will therefore be subject to periodic review.</p> <p><b>Colleague name:</b></p>

	<b>Colleague signature:</b> <b>Date:</b>
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