#CaringForYourCareer

JOIN OUR TEAM

Job Title: Registered Nurse
Department: Outpatients
Location: The McIndoe Centre, East Grinstead
Reporting Manager: Senior Sister

Job Summary	A **Registered Nurse** in Outpatients plays a vital role in delivering high-quality, patient-centred care within the East Grinstead Centre. This position involves assessing patient needs, implementing care plans, and evaluating outcomes in line with national and corporate standards. Working collaboratively with the multidisciplinary team, the Staff Nurse ensures seamless patient experiences while maintaining professional accountability and contributing to the development of clinical practice. The role also includes leadership responsibilities, participation in audits, and supporting education and mentorship within the team
Key Duties I Accountabilities	**Clinical** ▪ Deliver high-quality nursing care through assessment, implementation, and evaluation. ▪ Collaborate with medical staff and multidisciplinary teams for positive patient outcomes. ▪ Participate in nursing research and development of evidence-based care pathways. ▪ Assist in creating procedures and standards; contribute to audits for quality improvement. ▪ Provide appropriate advice and information to patients and relatives. **Management** ▪ Provide professional and managerial leadership when delegated. ▪ Undertake duty nurse role out-of-hours as per guidelines. ▪ Review nursing workload and deploy staff effectively within cost parameters. ▪ Maintain harmonious relationships within the department and with external agencies. ▪ Ensure effective communication with staff, patients, and visitors. ▪ Lead in emergency situations until further assistance arrives. ▪ Document accidents and complaints, taking steps to prevent recurrence. ▪ Ensure efficient use of supplies in line with guidelines. **Education** ▪ Identify and pursue professional development needs. ▪ Supervise and guide junior colleagues, creating a supportive learning environment.

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Key Duties I Accountabilities	▪ Act as mentor/buddy for new staff and facilitate orientation. ▪ Participate in training sessions, meetings, and discussions to inform practice. ▪ Maintain and improve knowledge and competence in line with NMC standards. **Professional** ▪ Be accountable for actions and omissions in line with NMC Code of Conduct. ▪ Uphold the reputation of the nursing profession and Horder Healthcare. **General** ▪ Carry out reasonable duties as requested by senior staff. ▪ Maintain confidentiality and adhere to information security policies. ▪ Comply with safeguarding, health and safety, infection control, and equal opportunities policies ▪ Act in such a manner as to satisfy public trust and confidence, to uphold and enhance the good standing and reputation of the perioperative professions and The Horder Centre. ▪ Ensure that you working ethic remains aligned to our core values as a group: **Caring, Friendly, Quality, Integrity** and **Pride.**
About You	**Essential Skills & Qualifications** ▪ Registered Nurse with relevant experience. ▪ Evidence of ongoing professional development. ▪ Excellent communication and interpersonal skills. ▪ Strong problem-solving abilities. ▪ Ability to work independently and manage workload. ▪ Basic IT skills. **Desirable Skills & Qualifications** ▪ Teaching and Mentorship qualification. ▪ Nursing Degree. ▪ Proactive and forward thinking, with a passion for continued learning.

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Whilst this role brief outlines the main duties of your role identified at the date of issue, you may be required to carry out additional tasks as requested by senior colleagues.

Your role may be subject to amendments in the light of the changing needs of the business, and will be reviewed periodically, which we'll discuss with you first.

I have read this role brief and understand the contents of my day-to-day duties. I also understand that this role brief may change over time with the business needs of Horder Healthcare. I understand that the role brief will therefore be subject to periodic review.

Colleague name: ……..

Colleague signature:……

Date:……

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The Health Act 2008
You will carry out your duties in a way that maintains and promotes the principles and practice of infection prevention and control. You will comply with national standards, policies, guidelines and procedures. For further information, please speak with our Infection Control Specialist.

For clinical colleagues with direct patient contact, this will include (but is not limited to):

- compliance with clinical procedures and protocols, including uniform and dress code.
- the use of personal protective equipment.
- safe procedures for using aseptic techniques.
- safe disposal of sharps.

Please take due care at work, reporting any accidents, incidents or near misses to your line manager and record them on the Radar system.

Equal Opportunities
At Horder Healthcare, we are proud to champion and celebrate diversity, equity, inclusion and belonging in all areas of our business. We are committed to creating an environment of mutual respect where equal employment opportunities are available to all applicants without regard to protected characteristics by applicable law.

Safeguarding
You will be aware of the key issues in safeguarding children and vulnerable adults from significant and serious harm. Reporting safeguarding concerns to appropriate professionals and recording incidents accurately.

Confidentiality
You will make sure that no confidential information is disclosed about Horder Healthcare or its associated companies (including information about patients and colleagues) to any unauthorised person.