

#CaringForYourCareer



**Job Title:** Registered Nurse  
**Department:** Dufferin Ward  
**Location:** The Horder Centre, Crowborough  
**Reporting Manager:** Ward Manager

<p><b>Job Summary</b></p>	<p>Working within a close-knit team of experienced and highly-skilled clinical individuals, you will be responsible for actively participating in, supervising and maintaining the highest standard of care to our patients, as well as the wider departments, to ensure an efficient and seamless service is provided at all times.</p> <p>Registered with the appropriate governing body, you will use your skills and experience to provide advice and clear communication to help support other members of the team and aid in the efficient, safe and timely progress of our patient's journey here at Horder Healthcare.</p>
<p><b>Key Duties   Accountabilities</b></p>	<ul style="list-style-type: none"> <li>• Deliver at all times high quality nursing care by assessment of patient needs, implementation of care and evaluation of progress/outcomes in line with national and corporate standards.</li> <li>• Work co-operatively with medical staff and other member of the multidisciplinary team in order to ensure positive outcomes for each patient episode.</li> <li>• Actively involved in nursing research projects in support of clinical practice, and participate with the Sister in the conceptual development of nursing practice, including the development and formulation of evidence-linked multidisciplinary care pathways.</li> <li>• Assist in the formulation of procedures and standards, and to participate in clinical and organisational audits for the maintenance and development of a quality service.</li> <li>• Ensure that advice and information given to patients and/or relatives is appropriate and meets their needs.</li> <li>• Ensure a professional and supportive working ethic is displayed, helping to support more junior members of the team, and accepting delegated responsibilities from the Senior Sister or Sister in their absence.</li> <li>• Contribute to the general management of the Centre by undertaking the duty nurse role out-of-hours in accordance with relevant corporate and departmental guidelines.</li> <li>• Ensure that you actively participate in an emergency situation where appropriate until further help arrives.</li> <li>• Ensure accidents and complaints are fully documented and that steps are taken to prevent recurrence, informing appropriate senior management staff.</li> <li>• Ensure the effective and efficient use of supplies within the department in line with Horder Centre guidelines.</li> <li>• Undertake the role of mentor/buddy where requested and to help facilitate the orientation and development of new staff.</li> </ul>

#CaringForYourCareer



**Job Title:** Registered Nurse  
**Department:** Dufferin Ward  
**Location:** The Horder Centre, Crowborough  
**Reporting Manager:** Ward Manager

	<ul style="list-style-type: none"> <li>• Participate in “in-house” training sessions and attend meetings and discussions to inform practice, when required and remain up to date with all mandatory training, whether it be online or in person.</li> <li>• Take every opportunity to maintain and improve knowledge and professional competence, in line with the NMC Scope of Professional Practice.</li> <li>• Be personally accountable for own actions and omissions in line with the NMC Professional Code of Conduct.</li> <li>• Act in such a manner as to satisfy public trust and confidence, to uphold and enhance the good standing and reputation of the nursing profession and The Horder Centre.</li> <li>• Ensure that you working ethic remains aligned to our core values as a group: Caring, Friendly, Quality, Integrity and Pride.</li> </ul>
<b>About You</b>	<ul style="list-style-type: none"> <li>• You will be a passionate and empathetic experienced professional, with excellent communications skills to help build those all-important and respected relationships with our patients and your colleagues.</li> <li>• A UK recognised Registered Nursing qualification.</li> <li>• Clinical experience in Orthopaedics is preferable</li> <li>• Proactive and forward thinking, with a passion for continued learning.</li> </ul>

Whilst this role brief outlines the main duties of your role identified at the date of issue, you may be required to carry out additional tasks as requested by senior colleagues.

Your role may be subject to amendments in the light of the changing needs of the business, and will be reviewed periodically, which we’ll discuss with you first.

I have read this role brief and understand the contents of my day-to-day duties. I also understand that this role brief may change over time with the business needs of Horder Healthcare. I understand that the role brief will therefore be subject to periodic review.

Colleague name: .....

Colleague signature:.....

Date:.....

#CaringForYourCareer

JOIN  
OUR TEAM



**Job Title:** Registered Nurse  
**Department:** Dufferin Ward  
**Location:** The Horder Centre, Crowborough  
**Reporting Manager:** Ward Manager



### The Health Act 2008

You will carry out your duties in a way that maintains and promotes the principles and practice of infection prevention and control. You will comply with national standards, policies, guidelines and procedures. For further information, please speak with our Infection Control Specialist.

For clinical colleagues with direct patient contact, this will include (but is not limited to):

- compliance with clinical procedures and protocols, including uniform and dress code.
- the use of personal protective equipment.
- safe procedures for using aseptic techniques.
- safe disposal of sharps.

Please take due care at work, reporting any accidents, incidents or near misses to your line manager and record them on the Radar system.



### Equal Opportunities

At Horder Healthcare, we are proud to champion and celebrate diversity, equity, inclusion and belonging in all areas of our business. We are committed to creating an environment of mutual respect where equal employment opportunities are available to all applicants without regard to protected characteristics by applicable law.



### Safeguarding

You will be aware of the key issues in safeguarding children and vulnerable adults from significant and serious harm. Reporting safeguarding concerns to appropriate professionals and recording incidents accurately.



### Confidentiality

You will make sure that no confidential information is disclosed about Horder Healthcare or its associated companies (including information about patients and colleagues) to any unauthorised person.



### People Management

You have a responsibility to manage your team, ensuring safe staffing levels at all times. You should ensure all new team members are effectively inducted onto your department; making sure that mandatory training is complete and kept up to date. You should effectively manage your team members monitoring performance and absence, using the HR policies and procedures.