

**ROLE BRIEF**

<b>Department:</b>	<b>Theatre</b>
<b>Job Title:</b>	<b>Surgical Care Practitioner</b>
<b>Responsible To:</b>	<b>Head of Theatre Services</b>
<b>Location:</b>	<b>THC</b>
<b>Key Duties:</b>	<ul style="list-style-type: none"><li>• The post holder will work with the medical teams within the Horder Centre to deliver the care required within the patients ' treatment plan to a determined case load of patients under the direction of the Consultant Surgeons and Senior Surgical Care Practitioner</li><li>• Under the direction of the Consultant Surgeons the post-holder will facilitate the delivery of peri-operative care. The post-holder will be expected to perform these duties with a high degree of clinical skills and knowledge to achieve effective patient care.</li><li>• The post holder will work collaboratively with the Consultant Surgeons to ensure that the full potential of this role is utilised.</li><li>• To be an independent holistic practitioner, delivering care during the peri-operative period and acting as the patient 's advocate.</li><li>• To be a lead specialist in the specialty with the ability to practice autonomously in the absence of medical staff e.g. final wound closure following surgery etc.</li><li>• The post-holder will have been trained and assessed as fully competent in the skills and activities required of the role to ensure that a high quality of patient care is maintained.</li></ul>
<b>Key Accountabilities:</b>	<b>Clinical Practice</b> <ul style="list-style-type: none"><li>• To assist in all aspects of the orthopaedic service, liaising with members of the surgical team in the delivery of care.</li><li>• To use specialist knowledge and skills to integrate assessment findings, to plan, implement and evaluate individual programmes of care for own caseload, which is delegated to them e.g. clinician-led clinics against agreed protocols.</li><li>• To act as a member of the extended surgical team, to perform surgical interventions, pre-operative and post-operative care under the direction and supervision of a Consultant Surgeon and according to departmental protocols and procedures.</li><li>• Make referrals to other professionals as necessary e.g. anaesthetists, physiotherapists, occupational therapists etc.</li></ul>

- To establish effective working relationships with other professionals whose role impinges on the service e.g. anaesthetic team, Allied Health Professionals and theatre teams.
- Demonstrate specialist knowledge and skills in the speciality and to share this with others to positively influence patient care.
- Challenge poor practice and inappropriate intervention in relation to speciality.
- Lead practice development / service improvement initiatives and innovations related to the patient journey.
- Identify the need for service developments to improve clinical effectiveness and efficiency.
- Participate in the development and implementation of protocols, policies and guidelines.
- Assess the effectiveness of management plans in achieving long-term patient outcomes.
- Provide specialist advice and education for patients and relatives / carers.
- Develop educational programmes for patients / carers to promote their understanding and evolve strategies for patient self-management.
- Actively safeguard the welfare and safety of patients, visitors and colleagues.
- To ensure safe transfer of patient to recovery area with the appropriate post-operative instructions.
- To oversee patients' post operative care and ensure best practice post operative instructions are communicated.
- To make entries into medical notes in accordance with guidelines.
- To work within outpatient department clinics, undertaking post operative follow up under the supervision of Consultant/ Senior Surgical Care Practitioner, following Consultant agreed guidelines and examination parameters.

## **Personnel and Resource Management**

- Prioritise own workload and manage time effectively when working alone or in collaboration with extended surgical team or others.
- Participate in the management of the specialist service ensuring the service to patients is maintained at a high standard.
- Demonstrate professional leadership behaviours acting as a positive role model for other staff in the absence of the Consultant Surgeon and Theatre

	<p>Team Leaders.</p> <ul style="list-style-type: none"> <li>• Monitor and evaluate the use of physical resources appropriate to the speciality, amending protocols, policies and guidelines as appropriate.</li> <li>• Advise on the introduction of new products / equipment within THC related to the speciality.</li> <li>• Identify risk/s within the sphere of responsibility and plan, implement and evaluate strategies to reduce and manage risk/s.</li> <li>• Establish and develop communication networks between medical staff, wards and operating theatres.</li> <li>• Access THC's Patient Administration System (PIMs) in line with THC 's policies and procedures on real time data collection and confidentiality</li> </ul> <p><b>Education and training</b></p> <ul style="list-style-type: none"> <li>• To support and mentor SCP trainees, to guide clinical practice and development/s.</li> <li>• Assess training and educational needs based on feedback from clinical audit, identification of poor practice, complaints, and national guidelines etc</li> <li>• Deliver formal teaching on aspects of the speciality to colleagues / patients.</li> <li>• Provide education and advice to nursing staff related to the speciality.</li> <li>• To provide expert clinical advice, health assessment and support to specific patient groups e.g. bone donors.</li> <li>• In conjunction with Theatre Clinical leaders identify and meet the needs of junior surgical and nursing staff within the orthopaedic theatres.</li> <li>• In conjunction with clinic, pre-assessment &amp; ward nurses to teach, counsel and support patients, relatives, and carers giving relevant information on aspects of care, treatment and investigation.</li> <li>• To act as a resource and advisor for medical and nursing colleagues.</li> <li>• To participate in clinical trials, research and audit of the service.</li> <li>• To act as a patient advocate to ensure the multidisciplinary team gives high quality co-ordinated care</li> <li>• To participate in teaching on the wards with regard to specific surgical aspects of orthopaedic care and surgical site surveillance</li> <li>• To identify own professional development and training needs in order to meet the requirements of the post, professional body and future national role</li> </ul>
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developments.

## Research/Audit

- Identify the need for changes to practice utilising audit and needs assessment.
- Act as a change agent, initiating, facilitating and supporting change initiatives
- Utilise audit and evaluation to identify the effectiveness of change interventions.
- Participate in research projects occurring within the speciality.
- Identify areas for research within own speciality and undertake research projects as appropriate.
- Undertake audit and evaluation of practice within own area of practice.
- Represent THC at regional and national forums.
- To participate and assist in research and quality control exercises undertaken by the orthopaedic department.
- To lead and participate in the Surgical Site Infection Surveillance and National Joint Register programmes and to collate results of audit and research data.
- To promote application of research / audit findings to current nursing and surgical practice.

## Professional conduct and Professional development

- Develops and maintains own professional knowledge and skills through life-long learning.
- Uses reflection to identify and prioritise areas for self development.
- Exercises professional accountability and adhere to HPC/NMC codes of professional conduct.
- Establish links with similar post holders and participate in developing a national network system for future role development.

## Intra-operative care

- To work with consultant / registrar – extended surgical team, in theatre undertaking surgical interventions as delegated to them
- To ensure safe transfer of patient to recovery area with appropriate post-operative instructions and data entry

- To ensure compliance with data collection parameters of National Joint Registry, THC data collection protocols and any specific national surveillance.

## **Post operative care**

- To oversee patients ' post-operative care and ensure consultants ' post operative instructions / preferences are followed
- To request and analyse relevant post-operative pathology and radiological investigations
- Actively participate in clinical procedures such as dressings, wound management and application / removal of plasters
- To visit patients daily (during contracted hours), to assess recovery against agreed pathway and where necessary liaise with medical staff where deviation occurs
- To liaise with OT / Physiotherapy / Social Services to facilitate smooth discharge
- To make daily entries in medical notes in accordance with guidelines
- To set up and lead 'clinician led' clinic to undertake six week post-operative follow up following consultant agreed guidelines and examination parameters
- To set up and lead 'nurse led' to annual, bi-annual and five year post operative follow-up following consultant agreed guidelines and examination parameters
- To review radiological reports and films once trained and deemed competent
- To discharge patients, where appropriate, in accordance with guidelines
- To act as a contact point for patients, relatives, carers and other health care professionals during post-operative and post-discharge periods.

## **GENERAL**

- To carry out any other reasonable duties as requested by senior staff.
- To take every opportunity to maintain and improve knowledge and professional competence, in line with the appropriate professional body or as agreed at the annual Individual Performance Review.
- To take an active role in the Centre 's staff appraisal system and action agreed goals and objectives.
- To ensure that confidential information is not disclosed about The Horder

	<p>Centre (including information regarding patients and staff) to any unauthorised member of staff, or to anyone outside the employment of The Horder Centre.</p> <ul style="list-style-type: none"> <li>• To ensure compliance with all The Horder Centre's Guidelines.</li> <li>• To act in such a manner as to satisfy public trust and confidence, to uphold and enhance the good standing and reputation of The Horder Centre.</li> <li>• This continues to be an evolving post and it is envisaged that the post will develop further. This will result in the job description being reviewed and amended following consultation with the post-holder.</li> <li>• This job description sets out the major duties associated with the stated purpose of the post. It should not be assumed that other duties undertaken within the section are excluded simply because they are not itemised.</li> <li>• Interpret national policy and directives as a result of new legislation, changes in technology or policy changes, in which case appropriate training may be given to enable the post-holder to undertake new duties.</li> <li>• You are required to apply security in accordance with established policies and procedures of the organisation.</li> </ul>
<b>Health and Safety:</b>	<p><b>The Health Act 2008</b> Code of Practice for Prevention and Control of Healthcare Associated Infections:</p> <p>You will carry out your duties in a way that maintains and promotes the principles and practice of infection prevention and control. You will comply with national standards, policies, guidelines and procedures. If you need a few tips, speak with our Infection Control Specialist.</p> <p>For clinical colleagues with direct patient contact, this will include (but is not limited to):</p> <ul style="list-style-type: none"> <li>• compliance with clinical procedures and protocols, including uniform and dress code</li> <li>• the use of personal protective equipment</li> <li>• safe procedures for using aseptic techniques</li> <li>• safe disposal of sharps.</li> </ul> <p>Please take due care at work, reporting any accidents, incidents or near misses to your line manager and record them on the Datix system.</p>
<b>Equal Opportunities</b>	<p>Horder Healthcare's Equal Opportunities Policy tells you all about our commitment to ensuring that no patient, colleague or prospective colleague is discriminated against, whether directly or indirectly on the grounds of: gender, sexual orientation, age, marital status, responsibility for dependants, disability, religion, creed, colour, race, nationality, ethnic or national origin, trade union</p>

	activity, social background, health status, or is disadvantaged by conditions or requirements which cannot be shown as justifiable.
<b>Confidentiality</b>	You will make sure that no confidential information is disclosed about Horder Healthcare or its associated companies (including information about patients and colleagues) to any unauthorised person.
<b>Safeguarding</b>	You will be aware of the key issues in safeguarding children and vulnerable adults from significant and serious harm. Reporting safeguarding concerns to appropriate professionals and recording incidents accurately.
<b>People Managers (if applicable)</b>	You have a responsibility to manage your team, ensuring safe staffing levels at all times. You should ensure all new team members are effectively inducted onto your department; making sure that mandatory training is complete and kept up to date. You should effectively manage your team members monitoring performance and absence, using the HR policies and procedures.
<b>Review</b>	Whilst this role brief outlines the main duties of your role identified at the date of issue, you may be required to carry out additional tasks as requested by senior colleagues. Your role may be subject to amendments in the light of the changing needs of the business, and will be reviewed periodically, which we'll discuss with you first.
<b>Role Brief Agreement</b>	<p>I have read this role brief and understand the contents of my day-to-day duties. I also understand that this role brief may change over time with the business needs of Horder Healthcare. I understand that the role brief will therefore be subject to periodic review.</p> <p><b>Colleague name:</b></p> <p><b>Colleague signature:</b></p> <p><b>Date:</b></p>